



## CITY COUNCIL AGENDA

**August 1, 2023**

***THE CITY COUNCIL SHALL HOLD ITS REGULAR MEETINGS IN THE COUNCIL CHAMBER  
IN THE CITY HALL, LOCATED AT 121 S. MERIDIAN, BEGINNING AT 7:00 P.M.***

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION: MINISTERIAL ALLIANCE**
- 4. PLEDGE OF ALLEGIANCE**
- 5. APPROVAL OF AGENDA p 3**
- 6. ADMINISTRATION AGENDA p 4**
  - A. City Council Meeting Minutes – July 18, 2023
- 7. PRESENTATIONS / PROCLAMATIONS p 10**
- 8. PUBLIC FORUM (*Citizen input and requests*) p 10**
- 9. APPOINTMENTS p 10**
- 10. OLD BUSINESS p 10**
- 11. NEW BUSINESS p 11**
  - A. Pre-Approval of potential CHIP application p 11
  - B. Resolution 737-23; Authorizing the sale of Temporary Notes p 15
  - C. Ordinance 1393-23; Standard Traffic Ordinance p 21
  - D. Ordinance 1394-23; Uniform Public Offense Code p 26
- 12. CONSENT AGENDA p 29**
  - A. Appropriation Ordinance – August 1, 2023 p 30
  - B. Delinquent Account Report – April 2023 p 39
  - C. Valley Center Public Library 2<sup>nd</sup> quarter reports. p 44
- 13. STAFF REPORTS p 49**
- 14. GOVERNING BODY REPORTS p 52**
- 15. ADJOURN**

*All items listed on this agenda are potential action items unless otherwise noted. The agenda may be modified or changed at the meeting without prior notice.*

*At any time during the regular City Council meeting, the City Council may meet in executive session for consultation concerning several matters (real estate, litigation, non-elected personnel, and security).*

*This is an open meeting, open to the public, subject to the Kansas Open Meetings Act (KOMA). The City of Valley Center is committed to providing reasonable accommodations for persons with disabilities upon request of the individual. Individuals with disabilities requiring an accommodation to attend the meeting should contact the City Clerk in a timely manner, at [cityclerk@valleycenterks.org](mailto:cityclerk@valleycenterks.org) or by phone at (316)755-7310.*

*For additional information on any item on the agenda, please visit [www.valleycenterks.org](http://www.valleycenterks.org) or call (316) 755-7310.*

**CALL TO ORDER**

**ROLL CALL**

**INVOCATION – MINISTERIAL ALLIANCE**

**PLEDGE OF ALLEGIANCE**

## **APPROVAL OF AGENDA**

### **RECOMMENDED ACTION:**

**Staff recommends motion to approve the agenda as presented / amended.**

## **ADMINISTRATION AGENDA**

### **A. MINUTES:**

Attached are the Minutes from the July 18, 2023, regular City Council Meeting as prepared by the City Clerk.

REGULAR COUNCIL MEETING  
July 18, 2023  
CITY HALL  
121 S. MERIDIAN

Mayor Cicirello called the council meeting to order at 7:00 p.m. with the following members present: Chris Matt Stamm, Chris Evans, Clint Bass, Gina Gregory, Dale Kerstetter, Robert Wilson, and Ronald Colbert.

Members Absent: Ben Anderson

Staff Present: Ryan Shrack, Community Development Director  
Neal Owings, Parks and Public Building Director  
Rodney Eggleston, Public Works Director  
Lloyd Newman, Public Safety Director  
Gage Scheer, City Engineer  
Barry Arbuckle, City Attorney  
Barry Smith, Assistant City Administrator  
Brent Clark, City Administrator  
Kristi Carrithers, City Clerk  
Desirae Womack, City Treasurer

Press present: The Ark Valley News

**APPROVAL OF AGENDA**

Mayor Cicirello Anderson requested that the order of the Proclamations read this evening be flipped. Stamm moved to approve the agenda as amended, seconded by Colbert. Vote yea: unanimous. Motion carried.

**ADMINISTRATION AGENDA –**

**JULY 11, 2023, CITY COUNCIL MINUTES-**

Wilson moved to approve the minutes of the July 11, 2023, City Council meeting as presented, seconded by Bass. Vote yea: Unanimous Motion Carried.

**PRESENTATIONS/PROCLAMATIONS –**

**PARK AND RECREATION PROFESSIONALS' DAY PROCLAMATION**

Mayor Cicirello read a proclamation declaring July 21, 2023, as Park and Recreation Professionals Day for the City of Valley Center. He offered his Thanks to Parks and Public Buildings Director Owings and his staff for all they do.

**PURPLE HEART CITY PROCLAMATION**

Mayor Cicirello proclaimed Valley Center a Purple Heart City as he read and recognized Veterans and their service. Ronald Colbert had each service member in attendance stand and introduce themselves and state their rank and branch of service. Colbert said that he will take the Proclamation to the Sedgwick County Commissioners for their approval and then it will be sent to the National Purple Heart Organization for approval.

**PUBLIC FORUM – None**

**APPOINTMENTS –**

Mayor Cicirello requested approval of appointments listed. Kerstetter asked for clarification on what TAC and TPB stood for. Administrator Clark reported that both are committees of WAMPO (Wichita Area Metropolitan Planning Organization) TAC is the Technical Advisory Committee and TPB is the Transportation Policy Body.

Prior to recommendation, Mayor stated that Councilmembers Colbert and Gregory have agreed to attend and serve as voting delegates at the League of Kansas Municipalities annual meeting. Administrator Clark stated that he planned to attend. Ben Anderson also previously had indicated that he was planning on going to the conference.

Mayor appointed the following persons.

TAC appointment – Brent Clark (designated appointment)

TPB appointment – Rodney Eggleston (alternate appointment)

Economic Development Board – Ivan Gomez ( thru Dec 2023)

League of Kansas Municipalities – Ronald Colbert and Gina Gregory -Voting Delegates

Ben Anderson and Brent Clark-Alternate Delegates

Kerstetter moved to approve the appointments made by Mayor Cicirello, seconded by Wilson. Vote yea: unanimous. Motion carried.

## **OLD BUSINESS – None**

## **NEW BUSINESS-**

### A. CHAMBER OF COMMERCE FALL FESTIVAL REQUEST

Allison Clubb, Executive Director of the Valley Center Chamber of Commerce requested City assistance for the 2023 Fall Festival. As in past years, the chamber has requested waiver of permits and or sign fees to advertise the annual event. Various road closures are also needed for the event. Lastly the Chamber of Commerce is requesting a sponsorship contribution.

Colbert moved to approve request for road closures and donation in the budgeted amount of \$4,000.00 to the Valley Center Chamber of Commerce for the 2023 Fall Festival, seconded by Stamm. Vote yea: unanimous. Motion carried.

### B. VALLEY CENTER RECREATION & AQUATIC COMPLEX GUARANTEED MAXIMUM PRICE FOR BID PACKAGE #2

City Administrators Clark and Smith presented an overview of the funding sources for the Valley Center Recreation & Aquatic Complex. McCownGordon then stood for any questions regarding the GMP for Bid Package #2 in the amount of \$14,231,566. Gregory asked what ductsox was as it was listed in the bid alternates. It is a fabric duct that can collapse when it doesn't have air flowing through it. It is used in high humidity situations. Kerstetter questioned the choice of Bermuda grass. The committee is looking at low water use grass as an alternative to fescue. Council was also informed that the timeline of project completion by December 2024 is realistic. Administrator Clark noted that the installation of the splash pad in Lions Park is included in the bid alternates. Clark also discussed the opportunity for businesses to be a sponsor of the center and donate at various levels to claim naming rights.

Wilson moved to approve the GMP for Bid Package #2 in the amount of \$14,231,566.00 and authorize the Mayor or City Administrator to sign, seconded by Evans. Stamm stated he has confidence in the funding. Vote Yea: unanimous. Motion carried.

### C. CIP 2023-2032

Asst. City Administrator Smith presented the updated Capital Improvement Plan for years 2023-2032. Smith went through the current projects and reminded Council that all information regarding CIP progress is located on the dashboard on the City's website. Smith requested Council approve CIP through FY 2032. Stamm moved to adopt Capital Improvement Plan for FY 2023-2032. Seconded by Bass. Vote Yea: unanimous. Motion carried.

**D. APPROVAL OF CHANGE ORDER #8 – FORD STREET**

Engineer Scheer presented Change Order #8 for additional pipe for a driveway on the south side of Ford Street, west of the 81 Speedway. Kerstetter questioned how it was missed in the original plans. Clark stated that it was an old, small culvert that was silted in. It wasn't discovered until the landowners noted water backing up. Scheer did note that even with addition of all 8 change orders the cost of the project increased less than 1%, which is very good considering the scope of the project.

Bass moved to approve Ford Street Change Order #8 in an amount of \$2,950.00 and authorize Mayor or City Administrator to sign. Motion seconded by Stamm. Vote Yea: Stamm, Evans, Bass, Gregory, Kerstetter and Wilson. Opposed: Colbert. Motion carried.

**E. ENCROACHMENT AGREEMENT WITH RWD #2**

City Administrator Clark requested approval of encroachment agreement with Rural Water District #2. This agreement is needed for construction of city welcome sign at Broadway and Ford Street.

Bass moved to approve encroachment agreement with RWD #2 and authorize Mayor or City Administrator to sign. Motion seconded by Evans. Vote Yea: Unanimous. Motion carried.

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – JULY 18, 2023
- B. CHECK RECONCILIATION – JUNE 2023
- C. TREASURER'S REPORT – JUNE 2023
- D. REVENUE AND EXPENSE SUMMARY – JUNE 2023
- E. ECONOMIC DEVELOPMENT BOARD MINUTES – JULY 5, 2023

Stamm moved, seconded by Bass to approve the Consent Agenda as presented. Vote Yea: Unanimous. Motion carried.

**STAFF REPORTS****COMMUNITY DEVELOPMENT DIRECTOR SHRACK**

The Farmers Market will be held this Thursday from 4:00-8:00pm. The Farmer's Market is looking for more musical acts to performance at the market.

**PARKS AND PUBLIC BUILDING DIRECTOR OWINGS**

The have begun scheduling interviews for the open supervisor position. He has met with George Lay regarding the welcome sign at Ford and Broadway.

**PUBLIC SAFETY DIRECTOR NEWMAN**

Stood for any questions regarding the 2<sup>nd</sup> quarter report. Stated that he anticipates the new fire truck arriving in September, in time for fall festival.

**PUBLIC WORKS DIRECTOR EGGLESTON**

Work continues along Meridian. Reported that Kansas Gas should be complete in four weeks.

**CITY ADMINISTRATOR CLARK**

Ford Street is OPEN. It opened last Friday. Clark thanked the partners assisting with the project. They include Sedgwick County Commission, Wichita Public Works, KDOT, City of Park City and Wildcat Construction

**GOVERNING BODY REPORTS-****COUNCILMEMBER STAMM**

Requested that Ordinance 1392-23 regarding fence standards be brought back before Council. Would like more of members of Council to be able to discuss it, since many were not able to attend the July 11<sup>th</sup>. City Council meeting.

**COUNCILMEMBER COLBERT**

Colbert encouraged members of Council to serve on the LKM committees.

Colbert moved to adjourn, second by Wilson. Vote Yea: Unanimous.

**ADJOURN -**

**Meeting adjourned at 8:04 PM.**

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**Kristi Carrithers, City Clerk**

**ADMINISTRATION AGENDA**  
**RECOMMENDED ACTION**

**A. MINUTES:**

**RECOMMENDED ACTION:**

Staff recommends motion to approve the minutes of the July 18, 2023, Regular Council Meeting as presented/ amended.

**PRESENTATIONS / PROCLAMATIONS**

**PUBLIC FORUM**

**APPOINTMENTS**

**OLD BUSINESS**

## **NEW BUSINESS**

### **A. PRE-APPROVAL OF POTENTIAL CHIP APPLICATION:**

Comm. Dev. Director Shrack will present information from Bridger Development for pre-approval to participate in the City's Commercial Housing Incentive Program (CHIP). Developer is seeking pre-approval and will complete and present final application at a later date. The properties will be in the Sunflower Valley subdivision.

- Staff Memo
- Map



**Date:** August 1, 2023

**To:** Mayor Cicirello and Valley Center City Council

**From:** Ryan W. Shrack, *Community Development Director*

**Subject:** Sunflower Valley CHIP Pre-Approval for Bridger Development

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The City's Commercial Housing Incentive Program (CHIP) is an economic development incentive tool that is designed to help spur residential growth in Valley Center, specifically in the construction of new multi-family rental properties. This program is designated for individuals that build/own new, multi-family residences within the city limits of Valley Center and, upon approval, provides a rebate of 100% of the City of Valley Center's portion of general property taxes paid annually for a period of three (3) years. Applications are submitted for initial review to my office and then submitted to City Council for final approval.

The Sunflower Valley subdivision, located south of the intersection of Ford Street and Dexter Avenue, consists of five parcels on which 45 duplexes will be built in the near future. The attached site plan shows where each of the 45 duplexes will be built in Sunflower Valley. The current developer is looking to sell the development, once fully built out, to another individual. This individual, Fisher Wells with Bridger Development, has requested a CHIP pre-approval for this project. The pre-approval request is being made to help make the purchase more financially feasible for Mr. Wells.

The duplex project meets all of the requirements of the CHIP. City staff recommend granting a pre-approval for the Sunflower Valley duplex project to participate in the CHIP under the following guidelines:

- Pre-approval will only be granted to the following parcels:
  - LOT 1 BLOCK B SUNFLOWER VALLEY ADDITION
  - LOT 2 BLOCK B SUNFLOWER VALLEY ADDITION
  - LOT 3 BLOCK B SUNFLOWER VALLEY ADDITION
  - LOT 4 BLOCK B SUNFLOWER VALLEY ADDITION
  - LOT 5 BLOCK B SUNFLOWER VALLEY ADDITION
- Once each parcel is fully built out and all certificates of completion have been issued for each of the duplex units on said parcel, a CHIP application may be submitted to the City for final approval for that specific parcel.
- Each parcel will be eligible for the three (3) tax years of property tax rebates with the understanding that the first tax year will be the year in which the full appraised value of all of the duplexes on said parcel are shown on the Sedgwick County tax rolls.



**NEW BUSINESS**  
**RECOMMENDED ACTION**

**A. PRE-APPROVAL OF POTENTIAL CHIP APPLICATION:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**City staff recommends pre-approval for CHIP process from Bridger Development for properties located in the Sunflower Valley subdivision.**

**NEW BUSINESS**

**B. RESOLUTION 737-23; AUTHORIZING SALE OF TEMPORARY NOTES:**

Assistant City Administrator Smith will present the Temporary Note Sale Documents and Resolution 737-23 authorizing the sale of General Obligation Temporary Notes, Series 2023-1.

- Resolution 737-23

Gilmore & Bell, P.C.  
07/24/2023

**RESOLUTION NO. 737-23**

**A RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF GENERAL OBLIGATION TEMPORARY NOTES, SERIES 2023-1, OF THE CITY OF VALLEY CENTER, KANSAS.**

**WHEREAS**, the City of Valley Center, Kansas (the “Issuer”), has previously authorized certain improvements described as follows (collectively the “Improvements”):

<b>Project Description</b>	<b>Res. No.</b>	<b>Authority (K.S.A.)</b>	<b>Authorized Amount<sup>1</sup></b>
Sunflower Valley Addition – Drainage Improvements Phase 1	725-22	12-6a01 <i>et seq.</i>	\$1,281,000
Sunflower Valley Addition – Sanitary Sewer Improvements Phase 1	726-22/ 736-23	12-6a01 <i>et seq.</i>	850,000
Sunflower Valley Addition – Paving Improvements Phase 1	727-22	12-6a01 <i>et seq.</i>	2,541,000
Sunflower Valley Addition – Water Improvements Phase 1	728-22	12-6a01 <i>et seq.</i>	795,000
Prairie Lakes Addition – Drainage Improvements Phase 3A	731-23	12-6a01 <i>et seq.</i>	250,000
Prairie Lakes Addition – Sanitary Sewer Improvements Phase 3A	732-23	12-6a01 <i>et seq.</i>	170,000
Prairie Lakes Addition – Paving Improvements Phase 3A	733-23	12-6a01 <i>et seq.</i>	300,000
Prairie Lakes Addition – Water Improvements Phase 3A	734-23	12-6a01 <i>et seq.</i>	150,000
CIP Projects – The Meridians (Meridian from Main to 5th and Railroad track to 69 <sup>th</sup> )	713-22	14-570 <i>et seq.</i> / Charter No. 27-2009	9,800,000
CIP Projects – Ford – Broadway to Floodway <sup>2</sup>	713-22	14-570 <i>et seq.</i> / Charter No. 27-2009	6,500,000
CIP Projects – Pool/Rec Center	713-22	14-570 <i>et seq.</i> / Charter No. 27-2009	<u>20,000,000</u>
<b>Total:</b>			<b>\$42,637,000</b>

<sup>1</sup> Plus interest on interim financing and costs of issuance

<sup>2</sup> The Issuer’s Series 2022-1 Notes financed approximately \$1,135,000 of this project

**WHEREAS**, the Issuer is authorized by law to issue general obligation bonds to pay a portion of the costs of the Improvements; and

**WHEREAS**, it is necessary for the Issuer to provide cash funds (from time to time) to meet its obligations incurred in constructing the Improvements prior to the completion thereof and the issuance of the Issuer’s general obligation bonds, and it is desirable and in the interest of the Issuer that such funds be raised by the issuance of temporary notes of the Issuer; and

**WHEREAS**, the Issuer has previously issued its General Obligation Temporary Notes, Series 2022-1, of which approximately \$1,135,000 was issued to finance a portion of the costs of the

Improvements as described above, and the Issuer proposes to issue its temporary notes, in one or more series, to pay a portion of the remaining costs of the Improvements; and

**WHEREAS**, the City Council of the Issuer (the “Governing Body”) has selected the firm of Piper Sandler & Co. (the “Financial Advisor”), as financial advisor for one or more series of temporary notes of the Issuer in order to provide funds to temporarily finance the Improvements; and

**WHEREAS**, the Issuer desires to authorize the Financial Advisor to proceed with the offering for sale of the temporary notes and related activities; and

**WHEREAS**, one of the duties and responsibilities of the Issuer is to prepare and distribute a preliminary official statement relating to the temporary notes; and

**WHEREAS**, the Issuer desires to authorize the Financial Advisor and Gilmore & Bell, P.C., Wichita, Kansas, the Issuer’s bond counsel (“Bond Counsel”), in conjunction with the Assistant City Administrator/Finance Director, to proceed with the preparation and distribution of a preliminary official statement and notice of note sale and to authorize the distribution thereof and all other preliminary action necessary to sell the temporary notes; and

**WHEREAS**, due to the volatile nature of the municipal bond market and the desire of the Issuer to achieve maximum benefit of timing of the sale of the temporary notes, the Governing Body desires to authorize the Mayor to award the sale of the temporary notes, if necessary, prior to the next meeting of the Governing Body to adopt the necessary resolution providing for the issuance thereof.

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALLEY CENTER, KANSAS, AS FOLLOWS:**

**Section 1.** The Issuer is hereby authorized to offer at competitive public sale the Issuer’s General Obligation Temporary Notes, Series 2023-1 (the “Notes”) as described in the Notice of Note Sale, which is hereby approved in substantially the form presented to the Governing Body this date (the “Notice of Note Sale”). All proposals for the purchase of the Notes shall be submitted upon the terms and conditions set forth in the Notice of Note Sale, and shall be reviewed by the Mayor, City Administrator, Assistant City Administrator/Director of Finance, the Financial Advisor and Bond Counsel as soon after the submittal hour as possible.

The Mayor is hereby authorized to award the sale of the Notes to the submitter of the best proposal as determined pursuant to the provisions of the Notice of Note Sale or to reject all proposals; provided, however, that the principal amount of the Notes shall not exceed \$30,000,000 and the true interest cost of the Notes shall not exceed 6.50%. All proposals for the purchase of the Notes shall be delivered to the Governing Body at its meeting to be held on the date referenced in the Notice of Note Sale, at which meeting the Governing Body shall review such proposals and ratify the award of the sale of the Notes or the rejection of all proposals.

**Section 2.** The Mayor and Assistant City Administrator/Director of Finance, in conjunction with the Financial Advisor and Bond Counsel, are hereby authorized to cause to be prepared a Preliminary Official Statement relating to the Notes (the “Preliminary Official Statement”), and such officials and other representatives of the Issuer are hereby authorized to use such document in connection with the sale of the Notes.

**Section 3.** The Assistant City Administrator/Director of Finance, in conjunction with the Financial Advisor and Bond Counsel, is hereby authorized and directed to give notice of the note sale by

distributing copies of the Notice of Note Sale and Preliminary Official Statement to prospective purchasers of the Notes. Proposals for the purchase of the Notes shall be submitted upon the terms and conditions set forth in the Notice of Note Sale, and awarded or rejected in the manner set forth in the Notice of Note Sale.

**Section 4.** For the purpose of enabling the purchaser of the Notes (the "Purchaser") to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the "Rule"), the Mayor and Assistant City Administrator/Director of Finance are hereby authorized: (a) to approve the form of the Preliminary Official Statement and to execute the "Certificate Deeming Preliminary Official Statement Final" in substantially the form attached hereto as ***Exhibit A*** as approval of the Preliminary Official Statement, such official's signature thereon being conclusive evidence of such official's and the Issuer's approval thereof; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to the Municipal Securities Rulemaking Board; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary to enable the Purchaser to comply with the requirement of the Rule.

**Section 5.** The Issuer agrees to provide to the Purchaser within seven business days of the date of the sale of Notes or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of the Rule and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

**Section 6.** The Mayor, City Administrator, Assistant City Administrator/Director of Finance, Clerk, and the other officers and representatives of the Issuer, the Financial Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the sale of the Notes.

The transactions described in this Resolution may be conducted, and documents related to the Notes may be sent, received, executed, and stored, by electronic means or transmissions. Copies, telecopies, electronic files and other reproductions of original executed documents (or documents executed by electronic means or transmissions) shall be deemed to be authentic and valid counterparts of such documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

**Section 7.** This Resolution shall be in full force and effect from and after its adoption.

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**ADOPTED** by the City Council on August 1, 2023.

(SEAL)

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Mayor

ATTEST:

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Clerk

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**B. RESOLUTION 737-23; AUTHORIZING SALE OF TEMPORARY NOTES:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to approve Resolution 737-23 authorizing the sale of General Obligation Temporary Notes, Series 2023-1.**

**NEW BUSINESS**

**C. ORDINANCE 1393-23; STANDARD TRAFFIC ORDINANCE:**

Public Safety Director Newman will present Ordinance 1393-23 to adopt the 2023 Standard Traffic Ordinance.

- Ordinance 1393-23

## ORDINANCE NO. 1393-23

### **AN ORDINANCE RELATED TO THE REGULATION OF TRAFFIC WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE 2023 "STANDARD TRAFFIC ORDINANCE FOR KANSAS CITIES," 50TH EDITION, AMENDING CHAPTER 10.04 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS THERETO.**

**BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The Valley Center Municipal Code, Title 10, "Vehicles and Traffic," Chapter 10.04, "Standard Traffic Ordinance," Section 10, "Incorporating Standard Traffic Ordinance," is hereby amended to read as follows:

#### **10.04.010. Incorporating Standard Traffic Ordinance**

There is hereby incorporated by reference for the purpose of regulating traffic within the corporate limits of the City of Valley Center, Kansas, the 2023 "Standard Traffic Ordinance for Kansas Cities, 50th Edition", prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, save and except such articles, sections, parts or portions as are omitted, deleted, modified or changed by Chapter 10 of the Valley Center Municipal Code, and amendments thereto. At least one copy of the Standard Traffic Ordinance shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1393-23," with all sections or portions thereof intended to be omitted or changed clearly marked to show any such omission or change, and to which shall be attached a copy of the incorporating ordinance, and filed with the City Clerk to be open to inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the City charged with enforcement of the chapter shall be supplied, at the cost of the City, such number of official copies of such Standard Traffic Ordinance similarly marked, as may be deemed expedient.

**Section 2.** Amendment to Sec. 29 of the 2023 Standard Traffic Ordinance for Kansas Cities, 50th Edition, Section 29 of the 2023 Standard Traffic Ordinance for Kansas Cities is hereby amended to provide for and describe the offense of careless driving by addition to this Standard Traffic Ordinance for Kansas Cities as Section "29a" which will provide as follows:

#### **Section 29a. Careless Driving; Penalties**

Any person who upon a public street or highway drives a vehicle in a manner as to indicate a careless or heedless disregard for the safety of persons or property is guilty of careless driving. A careless driving conviction is to be punished by a fine of not to exceed \$500.

**Section 3.** Amendment to Section 85 of the 2023 Standard Traffic Ordinance for Kansas Cities, 50<sup>th</sup> Edition, Section 85 of the 2023 Standard Traffic Ordinance for Kansas Cities is amended to provide for and describe the offense of overtime parking by the addition to Section

85 of the 50<sup>th</sup> Edition of the 2023 Standard Traffic Ordinance for Kansas Cities, a subsection (f) which shall state as follows:

(f) Stand or park a vehicle for a continuous period in excess of 72 hours without driving said vehicle from its parked position.

**Section 4. Severability.** Those sections, paragraphs, and provisions of Title 10 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Section 1 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

**Section 5. Savings Clause.** Neither the adoption of the Ordinance, nor the future repeal or amendment of any section or part or portion thereof, shall in any manner affect the prosecution for violation of this Ordinance or future amendments thereto, nor be construed as a waiver of any license, fee or penalty at said effective date and unpaid under either this Ordinance or future amendments thereto, nor be construed as affecting any of the provisions of this Ordinance relating to the collection of any such license, fee or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed or deposited pursuant to any ordinance, all rights and obligations thereunder shall continue in full force and effect.

**Section 6. Applicability and Effective Date.** All portions of former ordinances in conflict herewith are hereby repealed or superseded. This Ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 15<sup>th</sup> day of August, 2023.**

First Reading:	August 1, 2023
Second Reading:	August 15, 2023

[SEAL]

ATTEST:

Lou Cicirello, Mayor

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Kristi Carrithers, City Clerk

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**C. ORDINANCE 1393-23; STANDARD TRAFFIC ORDINANCE:**

**Should Council choose to proceed,**

**RECOMMENDED ACTION:**

**Staff recommends motion to adopt Ordinance 1393-23, amending Chapter 10.04, section 10 of the Valley Center Municipal Code and amendments thereto related to the Regulation of Traffic within the corporate limits of the City of Valley Center, Kansas, for 1st reading**

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**NEW BUSINESS**

**D. ORDINANCE 1394-23; UNIFORM PUBLIC OFFENSE CODE:**

Public Safety Director Newman will present Ordinance 1394-23; Uniform Public Offense Code for 1<sup>st</sup> reading.

- Ordinance 1394-23

## ORDINANCE NO. 1394-23

### **AN ORDINANCE RELATED TO THE REGULATION OF PUBLIC OFFENSES WITHIN THE CORPORATE LIMITS OF THE CITY OF VALLEY CENTER, KANSAS, INCORPORATING BY REFERENCE THE "2023 UNIFORM PUBLIC OFFENSE CODE," 39th EDITION, AMENDING CHAPTER 9.01 OF THE VALLEY CENTER MUNICIPAL CODE AND AMENDMENTS THERETO; AMENDING THE PROVISIONS THEREOF THAT REGULATE.**

**BE IT ORDAINED**, by the Governing Body of Valley Center, Kansas:

**Section 1.** The Valley Center Municipal Code, Title 9, "Public Peace, Safety and Morals," Chapter 9.01, "Uniform Public Offense Code," Section 10, "Adopted by Reference," is hereby amended to read as follows:

#### **9.01.010      Incorporating Uniform Public Offense Code**

There is hereby incorporated by reference for the purpose of regulating public offenses within the corporate limits of the City of Valley Center, Kansas, that certain code known as the 2023 "Uniform Public Offense Code for Kansas Cities," 39th Edition, prepared and published in book form by the League of Kansas Municipalities, Topeka, Kansas, with certain additions as are provided in Section 2 of this Ordinance. At least one copy of said Uniform Public Offense Code shall be marked or stamped "Official Copy as Adopted by Ordinance No. 1394-23," and to which shall be attached a copy of this Ordinance, and filed with the City Clerk, to be open for inspection and available to the public at all reasonable hours. The police department, municipal judge and all administrative departments of the City charged with the enforcement of this ordinance shall be supplied, at the cost of the City, such number of official copies of the ordinance similarly marked, as may be deemed expedient.

**Section 2. Severability.** Those sections, paragraphs, and provisions of Title 9 of the City of Valley Center Municipal Code which are not expressly amended or repealed by this Ordinance are hereby reenacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the City of Valley Center Municipal Code other than those expressly amended or repealed in Sections 1 and 2 of this Ordinance.

If any section, subsection, sentence, clause, phrase or word of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The council hereby declares that it would have passed this ordinance and each section subsection, sentence, clause, phrase, and words thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or words have been declared invalid or unconstitutional, and if for any reason this ordinance should be declared invalid or unconstitutional, then the remaining ordinance provisions will be in full force and effect.

**Section 3. Savings Clause.** Neither the adoption of the Ordinance, nor the future repeal or amendment of any section or part or portion thereof, shall in any manner affect the

prosecution for violation of this Ordinance or future amendments thereto, nor be construed as a waiver of any license, fee or penalty at said effective date and unpaid under either this Ordinance or future amendments thereto, nor be construed as affecting any of the provisions of this Ordinance relating to the collection of any such license, fee or penalty, or the penal provisions applicable to any violation thereof, nor to affect the validity of any bond or cash deposit in lieu thereof required to be posted, filed or deposited pursuant to any ordinance, all rights and obligations thereunder shall continue in full force and effect.

**Section 4. Applicability and Effective Date** All portions of former ordinances in conflict herewith are hereby repealed or superseded. This ordinance shall be in full force and effect from and after its passage and after publication according to law.

**PASSED AND APPROVED by the Governing Body of the City of Valley Center, Kansas, this 15th day of August 2023.**

First Reading: August 1, 2023

Second Reading: August 15, 2023

{SEAL}

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Lou Cicirello, Mayor

ATTEST:

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Kristi Carrithers, City Clerk

**NEW BUSINESS**  
**RECOMMENDED ACTION**

**D. ORDINANCE 1394-23; UNIFORM PUBLIC OFFENSE CODE:**

Should Council choose to proceed

**RECOMMENDED ACTION**

**Staff recommends motion to adopt Ordinance 1394-23, amending Chapter 9.01 of the Valley Center Municipal Code and amendments thereto, for 1st reading.**

**CONSENT AGENDA**

- A. APPROPRIATION ORDINANCE – AUGUST 1, 2023**
- B. DELINQUENT ACCOUNT REPORT–MAY 2023**
- C. VALLEY CENTER PUBLIC LIBRARY 2<sup>ND</sup> QUARTER REPORTS**

**RECOMMENDED ACTION:**

**Staff recommends motion to approve the Consent Agenda as presented.**

## **CONSENT AGENDA**

## A. APPROPRIATION ORDINANCE:

Below is the proposed Appropriation Ordinance for August 1, 2023, as prepared by City Staff.

## August 1, 2023, Appropriation

**Total** \$ 1,017,747.70

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

August 1, 2023 City Council Agenda Page 31

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
1	EARHART, SUSAN							
	I-000202307070515	FRANKLIN BOND	R	7/14/2023	350.00		055511	350.00
1	VERSOLENKO, DIXIE							
	I-000202307120551	US REFUND	R	7/14/2023	100.87		055512	100.87
1	STILLMAN, SAMANTHA							
	I-000202307130561	STILLMAN, SAMANTHA:	R	7/14/2023	650.00		055513	650.00
0069	KANSAS DEPT REVENUE							
	I-202307100529	KANSAS DEPT REVENUE	R	7/14/2023	1,971.79		055514	1,971.79
0079	KDHE-DIV OF H & E LABORATORIES							
	I-202307100524	KDHE-DIV OF H & E LABORATORIES	R	7/14/2023	288.00		055515	288.00
0133	MAYER SPECIALTY SERVICES							
	I-202307100535	MAYER SPECIALTY SERVICES	R	7/14/2023	4,576.00		055516	4,576.00
0150	AT&T MOBILITY							
	I-202307100525	AT&T MOBILITY	R	7/14/2023	783.56		055517	783.56
0153	ARK VALLEY NEWS							
	I-202307100526	ARK VALLEY NEWS	R	7/14/2023	456.00		055518	456.00
0183	KANSAS ONE-CALL SYSTEM, INC							
	I-202307100518	KANSAS ONE-CALL SYSTEM, INC	R	7/14/2023	441.60		055519	441.60
0220	UNDERGROUND VAULTS & STORAGE							
	I-202307100522	UNDERGROUND VAULTS & STORAGE	R	7/14/2023	3.10		055520	3.10
0224	SUMNERONE, INC.							
	I-202307110547	SUMNERONE, INC.	R	7/14/2023	377.00		055521	377.00
0254	CITY OF WICHITA							
	I-202307100527	CITY OF WICHITA	R	7/14/2023	120,370.33		055522	120,370.33
0280	KANSAS JUDICIAL COUNCIL							
	I-202307120560	KANSAS JUDICIAL COUNCIL	R	7/14/2023	95.00		055523	95.00
0297	PHILLIPS SOUTHERN ELEC CO							
	I-202307120556	PHILLIPS SOUTHERN ELEC CO	R	7/14/2023	6,995.00		055524	6,995.00
0299	PITNEY BOWES GLOBAL FINANCIAL							
	I-202307100523	PITNEY BOWES GLOBAL FINANCIAL	R	7/14/2023	144.57		055525	144.57

VENDOR SET: 02 City of Valley Center

August 1, 2023 City Council Agenda Page 32

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0437	USA BLUEBOOK							
	I-202307100520	USA BLUEBOOK	R	7/14/2023	922.24		055526	922.24
0457	CHRISTOPHER MICHAEL LEE DAVIS,							
	I-202307110544	CHRISTOPHER MICHAEL LEE DAVIS,	R	7/14/2023	150.00		055527	150.00
0542	GIANT COMMUNICATIONS							
	I-202307100517	GIANT COMMUNICATIONS	R	7/14/2023	2,085.69		055528	2,085.69
0623	CORE & MAIN							
	I-202307100532	CORE & MAIN	R	7/14/2023	7,220.88		055529	7,220.88
0656	DRAGONFLY LAWN & TREE CARE LLC							
	I-202307100537	DRAGONFLY LAWN & TREE CARE LLC	R	7/14/2023	3,510.00		055530	3,510.00
0768	MABCD							
	I-202307100538	MABCD	R	7/14/2023	479.03		055531	479.03
0778	SHELLEY ELECTRIC							
	I-202307130563	SHELLEY ELECTRIC	R	7/14/2023	15,455.00		055532	15,455.00
0797	TODD SWIFT							
	I-202307120554	TODD SWIFT	R	7/14/2023	1,006.00		055533	1,006.00
0815	KONICA MINOLTA BUSINESS SOLUTI							
	I-202307100516	KONICA MINOLTA BUSINESS SOLUTI	R	7/14/2023	64.29		055534	64.29
0824	GALLS, LLC							
	I-202307120552	GALLS, LLC	R	7/14/2023	239.42		055535	239.42
0955	RECREATION SUPPLY COMPANY							
	I-202307100536	RECREATION SUPPLY COMPANY	R	7/14/2023	53.60		055536	53.60
1004	IMAGINE IT, INC.							
	I-202307060511	IMAGINE IT, INC.	R	7/14/2023	1,490.00		055537	1,490.00
1056	WEX BANK							
	I-202307100533	WEX BANK	R	7/14/2023	8,919.63		055538	8,919.63
1060	KIESLER POLICE SUPPLY							
	I-202307110548	KIESLER POLICE SUPPLY	R	7/14/2023	449.00		055539	449.00
1078	FLEXIBLE BENEFIT SERVICE CORPO							
	I-202307100534	FLEXIBLE BENEFIT SERVICE CORPO	R	7/14/2023	244.75		055540	244.75

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

August 1, 2023 City Council Agenda Page 33

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
1114	HORNET PRODUCTS							
	I-202307120559	HORNET PRODUCTS	R	7/14/2023	450.00		055541	450.00
1137	WASTE CONNECTIONS OF KANSAS, I							
	I-202307120555	WASTE CONNECTIONS OF KANSAS, I	R	7/14/2023	44,827.18		055542	44,827.18
1162	CUT RATES LAWN CARE LLC							
	I-202307100528	CUT RATES LAWN CARE LLC	R	7/14/2023	2,660.30		055543	2,660.30
1226	THE TAP OF KANSAS							
	I-202307120558	THE TAP OF KANSAS	R	7/14/2023	133.59		055544	133.59
1232	EASY ICE LLC							
	I-202307100521	EASY ICE LLC	R	7/14/2023	1,380.00		055545	1,380.00
1258	WILDCAT CONSTRUCTION CO., INC							
	I-202307120553	WILDCAT CONSTRUCTION CO., INC	R	7/14/2023	563,391.79		055546	563,391.79
1298	AUTOMATION DESIGNS LLC							
	I-202307100530	AUTOMATION DESIGNS LLC	R	7/14/2023	726.00		055547	726.00
1327	NOEL LAWN CARE, LLC							
	I-202307100519	NOEL LAWN CARE, LLC	R	7/14/2023	260.00		055548	260.00
1348	THE RADAR SHOP INC.							
	I-202307100531	THE RADAR SHOP INC.	R	7/14/2023	689.00		055549	689.00
1352	SHERRI McDONALD							
	I-202307100539	SHERRI McDONALD	R	7/14/2023	453.75		055550	453.75
1353	MICHAEL KOPF							
	I-202307100540	MICHAEL KOPF	R	7/14/2023	112.50		055551	112.50
1354	LACHENMAYR REV TR							
	I-202307100541	LACHENMAYR REV TR	R	7/14/2023	265.00		055552	265.00
1355	JALEN MILLIGAN							
	I-202307110549	JALEN MILLIGAN	R	7/14/2023	260.00		055553	260.00
0270	INTRUST CARD CENTER							
	I-202307130562	INTRUST CARD CENTER	R	7/21/2023	13,283.81		055557	13,283.81
1	JULIANNE EVANS							
	I-000202307170569	RESTITUTION	R	7/21/2023	100.00		055558	100.00

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

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VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0830	W. WALTER CRAIG							
	I-201904013100	W. WALTER CRAIG	R	7/21/2023	300.00		055559	300.00
0005	D&D PLUMBING, INC.							
	I-202307190583	D&D PLUMBING, INC.	R	7/21/2023	5,853.76		055560	5,853.76
0014	WICHITA WINWATER WORKS CO.							
	I-202307190580	WICHITA WINWATER WORKS CO.	R	7/21/2023	21,056.83		055561	21,056.83
0110	LKM - LEAGUE OF KANSAS MUNICIP							
	I-202307200589	LKM - LEAGUE OF KANSAS MUNICIP	R	7/21/2023	750.00		055562	750.00
0113	VALLEY PRINT LOGISTICS							
	I-202307200591	VALLEY PRINT LOGISTICS	R	7/21/2023	45.00		055563	45.00
0196	P E C (PROFESSIONAL ENGINEERIN							
	I-202307190581	P E C (PROFESSIONAL ENGINEERIN	R	7/21/2023	46,698.35		055564	46,698.35
0224	SUMNERONE, INC.							
	I-202307180573	SUMNERONE, INC.	R	7/21/2023	191.93		055565	191.93
0226	RURAL WATER DISTRICT #2							
	I-202307190584	RURAL WATER DISTRICT #2	R	7/21/2023	5,385.41		055566	5,385.41
0427	CINTAS CORPORATION NO 2							
	I-202307200587	CINTAS CORPORATION NO 2	R	7/21/2023	74.47		055567	74.47
0682	LEXIPOL LLC							
	I-202307180576	LEXIPOL LLC	R	7/21/2023	5,699.64		055568	5,699.64
0808	WICHITA WELDING SUPPLY, INC							
	I-202307190585	WICHITA WELDING SUPPLY, INC	R	7/21/2023	232.50		055569	232.50
0817	H.M.S. LLC							
	I-202307180574	H.M.S. LLC	R	7/21/2023	59.99		055570	59.99
1004	IMAGINE IT, INC.							
	I-202307200590	IMAGINE IT, INC.	R	7/21/2023	7,319.71		055571	7,319.71
1116	TRAVELERS CASUALTY AND SURETY							
	I-202307190579	TRAVELERS CASUALTY AND SURETY	R	7/21/2023	413.00		055572	413.00
1162	CUT RATES LAWN CARE LLC							
	I-202307200586	CUT RATES LAWN CARE LLC	R	7/21/2023	400.00		055573	400.00

VENDOR SET: 02 City of Valley Center

BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

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VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
1236	SHORT ELLIOT HENDRICKSON, INC.							
	I-202307180572	SHORT ELLIOT HENDRICKSON, INC.	R	7/21/2023	38,162.17	055574		38,162.17
1297	BURNS & MCDONNELL/CAS CONSTRUC							
	I-202307190582	BURNS & MCDONNELL/CAS CONSTRUC	R	7/21/2023	75,000.00	055575		75,000.00
1356	THE GLASS MAN							
	I-202307180575	THE GLASS MAN	R	7/21/2023	191.00	055576		191.00
1357	B & D TRUCKS & EQUIPMENT							
	I-202307190578	B & D TRUCKS & EQUIPMENT	R	7/21/2023	683.78	055577		683.78

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	64	1,017,402.81	0.00	1,017,402.81
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
		VOID DEBITS		
		VOID CREDITS	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 02 BANK: APBK TOTALS:	64	1,017,402.81	0.00	1,017,402.81

VENDOR SET: 03 City of Valley Center

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BANK: APBK INTRUST CHECKING

DATE RANGE: 0/00/0000 THRU 99/99/9999

VENDOR I.D.	NAME	STATUS	CHECK	INVOICE	DISCOUNT	CHECK	CHECK	CHECK
			DATE	AMOUNT		NO	STATUS	AMOUNT
0074	KRISTI CARRITHERS							
	I-202307110545	KRISTI CARRITHERS	R	7/14/2023	84.12	055554		84.12
0132	BRITTNEY ORTEGA							
	I-202307100542	BRITTNEY ORTEGA	R	7/14/2023	128.86	055555		128.86
0144	HEATHER VONFELDT							
	I-202307100543	HEATHER VONFELDT	R	7/14/2023	131.91	055556		131.91

\* \* T O T A L S \* \*

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
REGULAR CHECKS:	3		344.89	0.00		344.89
HAND CHECKS:	0		0.00	0.00		0.00
DRAFTS:	0		0.00	0.00		0.00
EFT:	0		0.00	0.00		0.00
NON CHECKS:	0		0.00	0.00		0.00
VOID CHECKS:	0	VOID DEBITS	0.00			
		VOID CREDITS	0.00	0.00	0.00	

TOTAL ERRORS: 0

	NO	INVOICE	AMOUNT	DISCOUNTS	CHECK	AMOUNT
VENDOR SET: 03						
BANK: APBK						
TOTALS:	3		344.89	0.00		344.89
BANK: APBK						
TOTALS:	67		1,017,747.70	0.00		1,017,747.70
REPORT TOTALS:	67		1,017,747.70	0.00		1,017,747.70

## SELECTION CRITERIA

VENDOR SET: \* - All  
VENDOR: ALL  
BANK CODES: All  
FUNDS: All

---

## CHECK SELECTION

CHECK RANGE: 055511 THRU 055579  
DATE RANGE: 0/00/0000 THRU 99/99/9999  
CHECK AMOUNT RANGE: 0.00 THRU 999,999,999.99  
INCLUDE ALL VOIDS: YES

---

## PRINT OPTIONS

SEQUENCE: CHECK NUMBER

PRINT TRANSACTIONS: YES  
PRINT G/L: NO  
UNPOSTED ONLY: NO  
EXCLUDE UNPOSTED: NO  
MANUAL ONLY: NO  
STUB COMMENTS: NO  
REPORT FOOTER: NO  
CHECK STATUS: NO  
PRINT STATUS: \* - All

---

**CONSENT AGENDA**

**B. DELINQUENT ACCOUNT REPORT – MAY 2023:**

ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 5/01/2023 THRU 5/31/2023

FINAL DATES: 0/00/0000 THRU 99/99/9999

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-0022-10	BROWN, JUSTIN	4/17/2023	F		61.60	173.02	72.44		307.06
01-0086-05	KEENER, STEPHANIE	4/21/2023	F		84.70	109.83			194.53
<hr/>									
**** BOOK # :0001	TOTAL ACCOUNTS:	2		0.00	146.30	282.85	72.44	0.00	501.59
<hr/>									
02-0073-05	DUENAS, JORGE	5/01/2023	F		60.05				60.05
<hr/>									
**** BOOK # :0002	TOTAL ACCOUNTS:	1		0.00	60.05	0.00	0.00	0.00	60.05
<hr/>									
03-0040-90	C & T BARNHART LLC	3/31/2023	F		48.37	115.61			163.98
<hr/>									
**** BOOK # :0003	TOTAL ACCOUNTS:	1		0.00	48.37	115.61	0.00	0.00	163.98
<hr/>									
04-0030-02	HART, ANGELA	5/01/2023	F		61.97	126.06			188.03
<hr/>									
**** BOOK # :0004	TOTAL ACCOUNTS:	1		0.00	61.97	126.06	0.00	0.00	188.03
<hr/>									
**** BOOK # :0006	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
<hr/>									
**** BOOK # :0007	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
<hr/>									
08-0205-04	SIEDHOFF, ASHLEY	3/14/2023	F		49.04	121.23	125.11		295.38
<hr/>									
**** BOOK # :0008	TOTAL ACCOUNTS:	1		0.00	49.04	121.23	125.11	0.00	295.38
<hr/>									
09-0076-09	SHOVE, SARAH	5/11/2023	F		118.94	136.80	122.06	42.29	420.09
<hr/>									
**** BOOK # :0009	TOTAL ACCOUNTS:	1		0.00	118.94	136.80	122.06	42.29	420.09
<hr/>									
10-0011-04	MESQUITA, LILIAN	4/17/2023	F		74.64	121.23	141.61		337.48

7/26/2023 7:53 AM

## A C C O U N T A G I N G R E P O R T

PAGE: 2  
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ZONE: ALL

STAT: Disconnect, Final, Inactive

START DATES: 0/00/0000 THRU 99/99/9999

LAST BILL DATES: 5/01/2023 THRU 5/31/2023

FINAL DATES: 0/00/0000 THRU 99/99/9999

ACCOUNT NO#	NAME	LAST PAY	ST	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
**** BOOK # :0010	TOTAL ACCOUNTS:	1		0.00	74.64	121.23	141.61	0.00	337.48
**** BOOK # :0012	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
**** BOOK # :0014	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
**** BOOK # :0015	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
**** BOOK # :0017	TOTAL ACCOUNTS:	0		0.00	0.00	0.00	0.00	0.00	0.00
20-0098-05	REKOSKE, TREBOR		5/17/2023 F		103.53				103.53
**** BOOK # :0020	TOTAL ACCOUNTS:	1		0.00	103.53	0.00	0.00	0.00	103.53
**REPORT TOTALS**	TOTAL ACCOUNTS:	9		0.00	662.84	903.78	461.22	42.29	2070.13

## ===== R E P O R T T O T A L S =====

## ==== R E V E N U E C O D E T O T A L S ====

REVENUE CODE:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
100-WATER	0.00	239.30	307.66	155.40	14.51	716.87
200-SEWER	0.00	265.31	323.32	162.08	14.25	764.96
300-PROT	0.00	0.33	0.42	0.23	0.02	1.00
400-RECONNECT FEE	0.00	20.06	56.35	23.59	0.00	100.00
600-STORMWATER UTILITY FEE	0.00	33.06	50.29	20.65	0.00	104.00
610-SOLID WASTE	0.00	53.45	96.86	50.85	4.00	205.16
611-WATER / MISC	0.00	6.83	2.05	2.12	0.00	11.00
850-PENALTY	0.00	44.50	66.83	46.30	9.51	167.14
TOTALS	0.00	662.84	903.78	461.22	42.29	2070.13

TOTAL REVENUE CODES: 2,070.13  
 TOTAL ACCOUNT BALANCE: 2,070.13  
 DIFFERENCE: 0.00

===== R E P O R T T O T A L S =====

==== B O O K C O D E T O T A L S ====

BOOK:	--CURRENT--	+1 MONTHS	+2 MONTHS	+3 MONTHS	+4 MONTHS	--BALANCE--
01-BOOK 01	0.00	146.30	282.85	72.44	0.00	501.59
02-BOOK 02	0.00	60.05	0.00	0.00	0.00	60.05
03-BOOK 03	0.00	48.37	115.61	0.00	0.00	163.98
04-BOOK 04	0.00	61.97	126.06	0.00	0.00	188.03
06-BOOK 06	0.00	0.00	0.00	0.00	0.00	0.00
07-BOOK 07	0.00	0.00	0.00	0.00	0.00	0.00
08-BOOK 08	0.00	49.04	121.23	125.11	0.00	295.38
09-BOOK 09	0.00	118.94	136.80	122.06	42.29	420.09
10-BOOK 10	0.00	74.64	121.23	141.61	0.00	337.48
12-BOOK 12	0.00	0.00	0.00	0.00	0.00	0.00
14-BOOK 14	0.00	0.00	0.00	0.00	0.00	0.00
15-BOOK 15	0.00	0.00	0.00	0.00	0.00	0.00
17-BOOK 17	0.00	0.00	0.00	0.00	0.00	0.00
20-BOOK 20	0.00	103.53	0.00	0.00	0.00	103.53
TOTALS	0.00	662.84	903.78	461.22	42.29	2070.13

ERRORS: 000

## SELECTION CRITERIA

## REPORT OPTIONS

ZONE: \* - All  
ACCOUNT STATUS: DISCONNECT, FINAL, INACTIVE  
CUSTOMER CLASS: ALL  
COMMENT CODES: All

## BALANCE SELECTION

SELECTION: ALL  
RANGE: 9999999.99CR THRU 9999999.99  
AGES TO TEST: ALL  
INCLUDE ZERO BALANCES: Include Accts w/Revenue Code balances

## DATE SELECTION

CUSTOMER DATES: YES  
START DATE: 0/00/0000 THRU 99/99/9999  
LAST BILL DATE: 5/01/2023 THRU 5/31/2023  
FINAL DATE: 0/00/0000 THRU 99/99/9999

## TRANSACTION DETAIL

PRINT TRANSACTION DETAIL: NO  
OLDEST TRANSACTION DATE: 99/99/9999

## PRINT OPTION

TOTALS ONLY: NO  
CONTRACTS: NO  
PRINT SEQUENCE: ACCOUNT NUMBER  
COMMENT CODES: None  
\*\*\* END OF REPORT \*\*\*

**CONSENT AGENDA**

**C. VALLEY CENTER PUBLIC LIBRARY 2<sup>ND</sup> QUARTER REPORTS:**

**Valley Center Public Library**  
**Income Statement**  
**Compared with Budget**  
**For the Six Months Ending June 30, 2023**

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Revenues</b>					
City of Valley Center	\$ 111,421.81	\$ 100,000.00	\$ 278,412.59	\$ 265,000.00	13,412.59
State Aid	0.00	0.00	2,091.70	2,200.00	(108.30)
SCKLS Grant	500.00	0.00	10,441.00	12,000.00	(1,559.00)
Fines	243.85	125.00	1,075.86	750.00	325.86
Copier Fees	79.40	41.66	511.95	249.96	261.99
Book Sale Income	0.00	0.00	0.00	0.00	0.00
Other Grants	0.00	150.00	0.00	300.00	(300.00)
Interest Income	1,300.26	333.33	6,174.14	1,999.98	4,174.16
Miscellaneous Income	38.50	20.00	216.25	120.00	96.25
Summer Reading Grants	7,000.00	8,000.00	7,000.00	8,000.00	(1,000.00)
Central KS Community Foundation	0.00	0.00	0.00	0.00	0.00
Do Not Use	0.00	0.00	0.00	0.00	0.00
 Total Revenues	 120,583.82	 108,669.99	 305,923.49	 290,619.94	 15,303.55
 <b>Cost of Sales</b>	 	 	 	 	 
Do Not Use	0.00	0.00	0.00	0.00	0.00
 Total Cost of Sales	 0.00	 0.00	 0.00	 0.00	 0.00
 Gross Profit	 120,583.82	 108,669.99	 305,923.49	 290,619.94	 15,303.55
 <b>Expenses</b>	 	 	 	 	 
Wages	22,215.79	16,666.65	100,250.86	99,999.90	250.96
COVID	0.00	0.00	0.00	0.00	0.00
Payroll Taxes	1,709.32	1,333.33	7,770.00	7,999.98	(229.98)
Employee Benefits	0.00	0.00	0.00	0.00	0.00
Mileage	43.88	41.66	250.40	249.96	0.44
Books	1,505.08	2,083.33	16,709.35	12,499.98	4,209.37
Non-Print Materials	491.28	1,083.33	3,180.70	6,499.98	(3,319.28)
Movie Licensing	0.00	0.00	0.00	0.00	0.00
Periodicals	79.97	175.00	748.81	1,050.00	(301.19)
E-Books	0.00	0.00	1,500.00	1,500.00	0.00
Digital Magazines	0.00	0.00	0.00	0.00	0.00
Memory Kits	0.00	0.00	0.00	0.00	0.00
Electricity & Gas	813.77	1,166.66	7,112.83	6,999.96	112.87
Telephone	70.66	83.33	423.96	499.98	(76.02)
Internet Service	248.59	191.66	1,253.54	1,149.96	103.58
Trash	0.00	0.00	0.00	0.00	0.00
Repairs & Maintenance	915.00	145.83	941.64	874.98	66.66
Storage Rental	57.50	57.50	345.00	345.00	0.00
Janitorial Service	685.22	947.50	5,498.77	5,685.00	(186.23)
Accounting	70.00	45.83	300.00	274.98	25.02
Web page	0.00	0.00	0.00	50.00	(50.00)
Covid Expenses	0.00	41.66	0.00	249.96	(249.96)
Office Supplies	122.08	166.66	821.60	999.96	(178.36)
Office Equipment	0.00	241.66	473.59	1,449.96	(976.37)

**Valley Center Public Library**  
**Income Statement**  
**Compared with Budget**  
**For the Six Months Ending June 30, 2023**

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Book Supplies	0.00	0.00	1,113.29	333.33	779.96
Display Materials	0.00	0.00	0.00	0.00	0.00
Courier Service	0.00	0.00	3,850.00	3,850.00	0.00
Computer Software	0.00	0.00	1,285.00	0.00	1,285.00
Computer Maintenance	486.88	500.00	1,046.88	3,000.00	(1,953.12)
Butterfly Garden	448.15	0.00	658.15	0.00	658.15
Postage	40.38	25.00	198.49	150.00	48.49
Insurance	3,130.00	0.00	3,590.00	4,500.00	(910.00)
Seminars	0.00	0.00	0.00	0.00	0.00
Dues	0.00	0.00	105.00	125.00	(20.00)
Advertising	125.44	62.50	1,212.21	375.00	837.21
Bank Charges	0.00	0.00	0.00	0.00	0.00
Returned Checks	0.00	0.00	0.00	0.00	0.00
Interest Paid	0.00	0.00	0.00	0.00	0.00
Grant In Kind	0.00	0.00	0.00	0.00	0.00
TALK - Ks. Humanities	0.00	0.00	0.00	250.00	(250.00)
Summer Reading Programs	562.54	2,000.00	4,245.04	4,000.00	245.04
Teen Programs Supplies	0.00	150.00	43.39	150.00	(106.61)
Misc. Child. Program Supplies	0.00	250.00	772.33	1,500.00	(727.67)
Adult Program Expenses	781.21	166.66	2,203.17	999.96	1,203.21
Newsletter - Bookworm	0.00	0.00	0.00	0.00	0.00
Resiliency Kits	0.00	0.00	0.00	0.00	0.00
Services for the Community	0.00	0.00	20.00	0.00	20.00
Miscellaneous	(47.80)	0.00	10.85	20.00	(9.15)
Equipment - Technology U.	0.00	0.00	0.00	0.00	0.00
Travel Expenses - Cont. Ed.	0.00	0.00	0.00	0.00	0.00
Continuing Education	0.00	0.00	0.00	0.00	0.00
Improvements	0.00	83.33	0.00	499.98	(499.98)
Capital Improvements	0.00	0.00	0.00	12,000.00	(12,000.00)
 Total Expenses	 34,554.94	 27,709.08	 167,934.85	 180,132.81	 (12,197.96)
 Net Income	 \$ 86,028.88	 \$ 80,960.91	 \$ 137,988.64	 \$ 110,487.13	 27,501.51

Valley Center Public Library  
Balance Sheet  
June 30, 2023

## ASSETS

Current Assets		
Petty Cash Account	\$	100.00
Halstead Regular Acct. 111		15,785.67
Halstead Savings / Draw 777		218,937.55
Halstead Capital Imp 400		<u>98,149.37</u>
 Total Current Assets		332,972.59
 Property and Equipment		 <hr/>
 Total Property and Equipment		0.00
 Other Assets		 <hr/>
 Total Other Assets		 <hr/> 0.00
 Total Assets	\$	332,972.59

## LIABILITIES AND CAPITAL

Current Liabilities		
FICA Payable/Federal W/H	\$	5,479.18
State W/H Payable		1,118.91
State Unemployment		<u>(34.26)</u>
 Total Current Liabilities		6,563.83
 Long-Term Liabilities		 <hr/>
 Total Long-Term Liabilities		 <hr/> 0.00
 Total Liabilities		6,563.83
 Capital		
Retained Earnings		172,171.94
Retained Earnings - YTD		16,248.18
Net Income		<u>137,988.64</u>
 Total Capital		 <hr/> 326,408.76
 Total Liabilities & Capital	\$	 <hr/> 332,972.59

## **STAFF REPORTS**

- A. Community Development Director Shrack**
- B. Parks & Public Buildings Director Owings**
- C. Public Safety Director Newman**
- D. Public Works Director Eggleston**
- E. City Engineer- Scheer**
- F. City Attorney Arbuckle**
- G. Asst. City Administrator of Finance Smith**
- H. City Administrator Clark**

**MEMO****TO:** City of Valley Center**DATE:** July 15, 2023**ATTENTION:** Mayor Cicirello and Members of Council**PROJECT NO.:** 35-237013-000-2502**FROM:** Gage Scheer, P.E.**PROJECT:** Valley Center – City Engineer**REFERENCE:** Project Status Update**COPIES TO:** Brent Clark, Rodney Eggleston, Barry Smith

**Please advise immediately of any misconceptions or omissions you believe to be contained herein.**

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Shown below is a list of current PEC projects with status updates:

**Current Projects:**

1. **Ford (77<sup>th</sup>) Street from Bridge to Broadway with Seneca Realignment (200557-000)**
  - A. Project Details:
    1. Construction completed July 21<sup>st</sup>.
    2. Two-year warranty period per agreement.
2. **Meridian from 69th Street to Railroad Paving Improvements (197013-004)**
  - A. PS&E Plans submitted.
  - B. Project Details:
    1. Bid Date = October 2023 (Currently tied with North Meridian).
    2. Traffic Control = Two lane two way. Roadway closed to thru traffic during construction of Roundabout.
3. **Meridian from Main Street to 5th Street Paving Improvements (197013-006)**
  - A. Project is currently combined in the WAMPO TIP with the "Meridian – 69<sup>th</sup> Street to Railroad" as a single project.
  - B. Project Details:
    1. Bid Date and Construction Duration = See South Meridian.
    2. Traffic Control = One lane one-way northbound traffic.
4. **Water Master Plan and Model**
  - A. Project Details:
    1. Scheduling fire hydrant flow testing with Public Works.

**Warranty Projects**

1. Water Tower Rehabilitation (187013-004) – Cunningham – September 6, 2024.
2. Ford Street Waterline Improvements (217013-003) - Wildcat Construction - November 11, 2024.
3. Ford Street Reconstruction (200557-000) – Wildcat Construction – July 21, 2025.

## NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2024

The governing body of  
**City of Valley Center**

will meet on September 5, 2023 at 7:00 PM at City Hall for the purpose of hearing and  
 answering objections of taxpayers relating to the proposed use of all funds, the amount of ad valorem tax and the Revenue Neutral Rate.

Detailed budget information is available at City Hall and will be available at this hearing.

**BUDGET SUMMARY**

Proposed Budget 2024 Expenditures and Amount of 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget.  
 Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2022		Current Year Estimate for 2023		Proposed Budget for 2024		
	Expenditures	Actual	Expenditures	Actual	Budget Authority for Expenditures	Amount of 2023	Proposed Estimated Tax Rate*
General	3,530,650	21.626	3,710,221	22.413	5,042,595	1,571,643	22.483
Debt Service	2,068,934	14.471	2,166,000	14.131	3,300,387	986,870	14.118
Library	301,474	4.487	315,258	4.382	345,000	302,845	4.332
Employee Benefit	1,068,616	13.267	1,168,672	12.956	1,465,841	905,966	12.960
Emergency Equipment	62,916	0.997	63,000	0.974	223,951	67,298	0.963
Special Highway	1,192,201		977,350		1,279,920		
TIF	2,529,256		183,550		2,659,310		
Special Alcohol	255		1,000		1,000		
Special Parks and Rec			20,000		16,459		
Pool/Rec Sales Tax	42,124		1,700,000		21,049,903		
Water Utility	2,163,950		2,079,280		2,303,971		
Sanitary Sewer	1,352,452		1,409,368		1,531,697		
Storm Water Utility	317,620		328,600		359,200		
Solid Waste Utility	579,767		579,280		588,820		
Non-Budgeted Funds-A	4,301,684						
Non-Budgeted Funds-B	2,172,556						
Non-Budgeted Funds-C							
Non-Budgeted Funds-D	57,436						
Totals	21,741,890	54.848	14,701,579	54.856	40,168,054	3,834,623	54.856
					Revenue Neutral Rate**		49.947
Less: Transfers	1,217,210		1,349,600		1,406,550		
Net Expenditure	20,524,680		13,351,979		38,761,504		
Total Tax Levied	14,988,940		3,492,559		XXXXXXXXXXXXXXXXXX		
Assessed Valuation	59,371,877		63,669,317		69,902,858		

## Outstanding Indebtedness,

	<u>2021</u>	<u>2022</u>	<u>2023</u>
G.O. Bonds	22,620,000	21,160,000	29,980,000
Revenue Bonds	0	0	0
Other	1,503,765	1,331,790	1,155,471
Lease Purchase Principal	150,004	121,691	92,676
Total	24,273,769	22,613,481	31,228,147

\*Tax rates are expressed in mills

\*\*Revenue Neutral Rate as defined by KSA 79-2988

**Barry Smith**

City Official Title: Assistant City Administrator

## **GOVERNING BODY REPORTS**

- A. Mayor Cicirello**
- B. Councilmember Stamm**
- C. Councilmember Evans**
- D. Councilmember Bass**
- E. Councilmember Anderson**
- F. Councilmember Gregory**
- G. Councilmember Kerstetter**
- H. Councilmember Wilson**
- I. Councilmember Colbert**

**ADJOURN**